



Luxembourg, 5 December 2013

Circular CAM 05/2013

O/Ref. : VS/105123

Subject: **STCW Convention & Code : The 2010 Manila Amendments - Security Training**

To: All Accredited Recognised Security Organisations, Shipping Managers, ship owners, ship operators, and designated persons of Luxembourg flagged ships.

1. Introduction

STCW Convention regulation VI/6 takes effect on 1st January 2014 and applies to seafarers on board Luxembourg registered vessels.

This regulation requires all seafarers on ships subject to the ISPS Code, as well as Regulation (EC) 725/2004 of the European Parliament and of the Council of 31 March 2004, to have received security related training and instruction relevant to their assigned duties on-board.

The provisions regarding security related training contained in STCW Regulation VI/6, Section A-VI/6 and Section B-VI/6 cover the following subjects:

- **Security related Familiarization Training;**
- **Security Awareness Training** for seafarers without designated security duties; and
- **Security Training** for seafarers with **Designated Security Duties.**

Obs: The training and qualification requirements for Ship Security Officers (SSO) remain unchanged by the entry into force of STCW Regulation VI/6.

2. Security related Familiarization Training

All persons employed or engaged onboard a Luxembourg registered vessel, that must comply with the ISPS code and Regulation (EC) 725/2004, should have received security-related familiarization training satisfying the requirements of STCW Code A-VI/6.1 prior to be assigned their shipboard duties.

The familiarization training shall be conducted by the SSO or an equally qualified person and provide guidance for the seafarers so that they are at least able to:

- report a security incident;
- know which procedures to follow when they recognize a security threat; and
- take part in security-related emergency and contingency procedures.

Evidence of this training shall be clearly entered into the ship training record book or logbook.

Records of security related familiarization training or instruction shall be kept on board for a period of three (3) years. The records shall be kept in the working language of the ship. However, if the working language of the ship is not English, then a translation into this language shall be included. The records shall be in a form to be readily available to Port State Control Officials (PSCOs), Flag State Inspectors (FSIs), Recognized Security Organizations (RSOs) and other duly authorised persons, if so requested.

3. Security Awareness Training for seafarers without designated security duties

Seafarers should undertake training for proficiency in security awareness at least once. There is no need for refresher or revalidation if the seafarer satisfies the security related familiarization requirements of STCW Regulation VI/6 and has participated in the drills and exercises required by the ISPS Code.

All seafarers in the deck, engineering and catering departments of a ship should have received this training and hold a Certificate of Proficiency ⁽¹⁾ issued in accordance with STCW Regulation VI/6.2 and Section A-VI/6.4 of the STCW Code.

This training applies to seafarers employed or engaged in any capacity on board a ship as part of the ship's complement without designated security duties.

For the Luxembourg Maritime Administration, the "**Security Awareness Training** for all seafarers" based on the **IMO model course 3.27** and/or a course approved by a Maritime Administration of a Member Party to the STCW Convention will be duly recognized.

Notwithstanding this fact, seafarers who commenced an approved seagoing service prior to 1 January 2012 may also be recognized as meeting the present requirements (cf. **STCW.7/Circ.17 dated 24 May 2011**). The transitional provisions are included in Section A-VI/6.5 of the STCW Code (see also paragraph 6.1 of this circular letter).

⁽¹⁾ - where security awareness training is not included in the qualification for the certificate to be issued.

4. Security Training for seafarers with Designated Security Duties

Seafarers should undertake training for proficiency in designated security duties at least once. There is no need for refresher or revalidation if the seafarer satisfies the security-related familiarization requirements of STCW Regulation VI/6 and has participated in the drills and exercise required by the ISPS Code.

This training is required for seafarers who have security duties as specified in the Ship Security Plan (SSP) and includes those duties related to anti-piracy and anti-armed robbery measures.

Seafarers with such designated security duties should hold a Certificate of Proficiency ⁽²⁾ issued in accordance with STCW Regulation VI/6.5 and Section A-VI/6.6 of the STCW Code.

For the Luxembourg Maritime Administration, the "**Security Training** for seafarers with **Designated Security Duties**" based on the **IMO model course 3.26** and/or a course approved by a Maritime Administration of a Member Party to the STCW Convention will be duly recognized.

Notwithstanding this fact, seafarers who commenced an approved seagoing service prior to 1 January 2012 may also be recognized as meeting the present requirements (cf. **STCW.7/Circ.17 dated 24 May 2011**). The transitional provisions are included in Section A-VI/6.9 of the STCW Code (see also paragraph 6.2 of this circular letter).

⁽²⁾ - where training in designated security duties is not included in the qualification for the certificate to be issued.

5. Recognition of STCW Certificates of Proficiency

The Luxembourg Maritime Administration will accept a Certificate of Proficiency issued under STCW Regulation VI/6.2 or VI/6.5 as valid for service on ships flying the Luxembourg flag, provided that the Certificate of Proficiency has been issued by, or on behalf of, another Administration (Member Party to the STCW Convention) in accordance with the STCW Convention and Code, as amended.

Currently, there is no requirement for a Luxembourg Endorsement Attesting the Recognition (EaR) of a Certificate of Proficiency for Security Awareness Training, Security Training for Seafarers with Designated Security Duties or Ship Security Officer.

6. Transitional Provisions

Until 1st January 2014, any seafarer who started sea service prior 1st January 2012 with at least six (6) months of seagoing service in total as a ship crew during the preceding three (3) years and has been briefed in security duties and participated in security-related emergency and contingency procedural exercises, will be considered as meeting the requirements of Section A- VI/6-5 or A-VI/6-9 of the STCW Code, without undertaking any further training.

In order to benefit from these transitional provisions, shipping companies should issue documentary evidence to each individual seafarer who meets either the criteria of STCW Code A-VI/6.5 (see Annex I) or STCW Code A-VI/6.9 (see Annex II).

The listing of all the seafarers availing of the present scheme must be forwarded to the Luxembourg Maritime Administration until 2nd January 2014 at the latest.

6.1 Standard of competence for Security Awareness Training

STCW Code A-VI/6.5, Transitional provisions states:

Until 1st January 2014, seafarers who commenced an approved seagoing service prior to the date of entry into force of this section shall be able to establish that they meet the requirements of paragraph 4 (*Specification of minimum standard of competence for security awareness training*) by:

- Approved seagoing service as shipboard personnel, for a period of at least six months in total during the preceding three years (the Company, refer to the ISM Code, paragraph 1.1.2, may issue their own attestations to seafarers confirming that the seafarer has accrued the necessary sea time to fulfill this requirement); **OR**
- Having performed security functions considered to be equivalent to the seagoing service required in the above; or
- Passing an approved test; or
- Successfully completing approved training.

6.2 Standard of competence for seafarers with Designated Security Duties

STCW Code A-VI/6.9, Transitional provisions states:

Until 1st January 2014, seafarers with designated security duties who commenced an approved seagoing service prior to the date of entry into force of this section shall be able to demonstrate competence to undertake the tasks, duties and responsibilities listed in column 1 of table A-VI/6-2 (*Specification of minimum standard of competence for seafarers with designated security duties*) by:

- Approved seagoing service as shipboard personnel with designated security duties, for a period of at least six months in total during the preceding three years (the Company, refer to the ISM Code, paragraph 1.1.2 may issue their own attestations to seafarers confirming the seafarer has accrued the necessary sea time to fulfill this requirement); **OR**
- Having performed security functions considered to be equivalent to the seagoing service required in the above; or
- Passing an approved test; or
- Successfully completing approved training.

Seafarers who meet the seagoing service requirements mentioned in either paragraph 6.1 or 6.2 of this circular letter may be issued with an attestation by their employer confirming that they meet the transition provisions provided by Sections A-VI/6.5 (see Annex I) and A-VI/6.9 (see Annex II) of the STCW Code.

However, as from 1st January 2014, any seafarers who do not meet the above requirements should receive an approved training prior being employed on a ship flying the Luxembourg flag.

7. Ship Security Officer (SSO) Certificate of Proficiency

Any seafarer in possession of a Ship Security Officer (SSO) Certificate of Proficiency as per STCW VI/5 is not required to undertake Security Awareness Training for seafarers or Training for Seafarers with Designated Security Duties since as per **IMO model course 3.19**, the SSO training covers both of these levels.

The STCW Code, Table A-VI/5 (Specification of minimum standard of competence for Ship Security Officers) covers all requirements from STCW Code, Table A-VI/6-1 (Specification of minimum standard of competence in security awareness) or Table A-VI/6-2 (Specification of minimum standard of competence for seafarers with designated security duties).

Adequate dissemination of this information within your company (CSOs) and to the Masters and SSOs of Luxembourg flagged vessels should be ensured.



(s) Robert BIWER
Government Commissioner
for maritime affairs

Encs:

ANNEX I

**Specimen of attestation to recognize seagoing service for
the purposes of STCW Code Section A-VI/6.5.1 (Standard of
competence for all seafarers - Security Awareness Training)**

(Company's letterhead)

**Attestation issued in accordance with STCW Code Section A-VI/6.5.1
for service on board ships flying the Luxembourg flag**

Company Ref:

Name of seafarer:	
Passport number:	
Date of birth:	
Nationality:	

Attestation by Company:

Name of Company*:	
Address of Company:	
IMO Company ID number:	

I hereby confirm that the above seafarer has been employed by the Company as indicated above. After reviewing the seafarer's seagoing service I further declare that:

- the seafarer commenced his/her seagoing service prior 1 January 2012;
- the seafarer has approved seagoing service as shipboard personnel of at least six months in the three years prior 1 January 2014;
- the seafarer meets the requirements of STCW Code Section A-VI/6.5.1 for demonstrating competence for **Security Awareness Training**

Name of Company Security Officer (CSO):	
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Signature of CSO:	
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Date and place of issue:	
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Signature of Seafarer:	
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This attestation is issued in accordance with Circular Letter CAM/05/2013 of the Luxembourg Maritime Administration in order to prove that the seafarer meets the requirements stipulated in the Transitional Provisions, STCW Code, Section A-VI/6.5.1.

* see paragraph 1.1.2 of the ISM Code

ANNEX II

**Specimen of attestation to recognize seagoing service for
the purposes of STCW Code Section A-VI/6.9.1 (Standard of
competence for seafarers with Designated Security Duties)**

(Company's letterhead)

**Attestation issued in accordance with STCW Code Section A-VI/6.9.1
for service on board ships flying the Luxembourg flag**

Company Ref:

Name of seafarer:	
Passport number:	
Date of birth:	
Nationality:	

Attestation by Company:

Name of Company*:	
Address of Company:	
IMO Company ID number:	

I hereby confirm that the above seafarer has been employed by the Company as indicated above. After reviewing the seafarer's seagoing service I further declare that:

- the seafarer commenced his/her seagoing service prior 1 January 2012;
- the seafarer has approved seagoing service as shipboard personnel of at least six months in the three years prior 1 January 2014;
- the seafarer meets the requirements of STCW Code Section A-VI/6.9.1 for demonstrating competence for **Security Training for seafarers with Designated Security Duties**

Name of Company Security Officer (CSO):	
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Signature of CSO:	
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Date and place of issue:	
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Signature of Seafarer:	
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This attestation is issued in accordance with Circular Letter CAM/05/2013 of the Luxembourg Maritime Administration in order to prove that the seafarer meets the requirements stipulated in the Transitional Provisions, STCW Code, Section A-VI/6.9.1.

* see paragraph 1.1.2 of the ISM Code