

# Operation Manual

**Survey Operations Division** 







## What is Customer Hub? ?

The purpose of this service is to establish a seamless portal site that can be conveniently used by shipowners and management companies. In addition to the existing functions of NK-SHIPS, it aims for a smooth procedure where applications can be made while checking the certificates and status as well as function as a hub for other systems (Our web service and other external ship management software).







#### LOG IN → Web Service Portal

Login from the link below to access the Customer Hub - Ship in Service -

⇒ <u>Web Service Portal</u>

If you do not have a NK-SHIPS ID, please apply for an account first from the link below.

⇒ <u>Applications</u>







### -Ship in Service- Summary of our Top page

03 - Ship in Service - 🚊 Vessel List 😐 Ticket Box 🐵 Setting 🕐 Help 🐊 😹 Customer Hub 🕘	}→	Navigation	Menu		
ClassNK Customer Hub - ship in Service - Wideet		<ul> <li>Vessel List</li> <li>Ticket Box</li> <li>Setting</li> <li>Help</li> <li>Customer Hub</li> </ul>	You will see the list of vessels on this page Ticket Box (currently unavailable) You will be able to add to your widget and plugin from this page Help Notification (currently unavailable) Menu for Customer Hub. Currently only Ship in Service is available Login user icon		
Vessel List 124 in total DS Show only MyList filter# Q. Stop Name/Class No/1990			A		
ACX DIAMOND /Class No DEDOED/IMD SEG000 *		Widget	(refer to page 5 for more details)		
KALJI MARU / Class No.999999 / IMO 9999999		It can be linked to other systems (Our web service and external ship management software % Separate license agreement is required to use the service). Once you click on the icon, you will be transferred to their login page.			
Due Dels Henry Application		Vessel List	(refer to page 6 for more details)		
KALJI MARU / Class No.999999 / IMO 9999999 Pilag: XXX, Type: GENERAL CARGO Due Data and an		You will be abl Application ca	e to check the survey status for the vessels you manage. n also be made if necessary.		





#### About the Widget

From "Setting" you can select your desired software to show on your widget.







#### About the Vessel List







#### About the Status(Survey)

Once clicking on "Application" you will see the Status (Survey) page. On this page you will be able to check the Survey status, Kind of Surveys (Periodical), Kind of Audit, Survey/Audit Due/Range Date in detail. Furthermore, survey and audit application can be made via this page.

Menu Status(Survey)	Status(Audit/Inspection) History(Survey)	History(Audit/Inspection) Particular	AIS Info		Application will be made through "e-Applica
			Apply for	urvey	(refer to the next page for details)
Status(Survey)	oplication		from h	re	*If you already have an account under NK-S you will be able to use the e-Application wit
0 Condition(s) & 1 Note(s)	have been set out.		Anniversary Date:02 Feb		
Certificate (Class/Insta.)			Extended -		
🖹 Class -	Applied Final	02 Feb 2026			
Survey Item	Kind of Surveys	Due/Range Date	Postponed		
Hull and Machinery	Special Survey	- 02 Feb 2026			
	Intermediate Survey	02 Nov 2022 - 02 May 2023 o	r		
	Annual Survey	02 Nov 2023 - 02 May 2024 02 Nov 2021 - 02 May 2022			
No.1 Boiler	Boiler Survey	- 08 Feb 2024			Company status Kind of Company (Deviadical)
Docking	Docking Survey	- 08 Feb 2024			Survey status, Kind of Surveys (Periodical),
No 1 Propeller Shaft	Prop. Shaft Survey	- 08 Feb 2026	**		of Audit, Survey/Audit Due/Range Date
No.1 Propender Share	Pron Shaft Survey once every 15 years*	- 11 Jun 2029			
No.2 Property Share	riopi onale ouriey once every 10 years				
MO	Special Survey	- 02 Feb 2026			





#### e-Application



