CIRCULAR LETTER TO
CLASSIFICATION SOCIETIES, RECOGNISED ORGANISATIONS & SURVEYORS TO THIS ADMINISTRATION

CIRCULAR LETTER No.  SV01/2007                          DATE: June 2007

GUIDANCE FOR SURVEY REQUIREMENTS FOR PROVISIONAL REGISTRATION WHEN REFLAGGING TO ST. KITTS & NEVIS

All types and sizes of ship may apply for registration under the St. Kitts & Nevis Flag. When reflagging to St. Kitts & Nevis they should comply with the following regarding Class & Statutory Survey requirements. Deviation from these requirements is only allowed after written agreement from St. Kitts & Nevis International Ship Registry (SKANReg):

1) When reflagging to SKANReg, if the vessel is maintaining the same Classification Society(ies) (Recognised Organisation/Recognised Security Organisation - RO/RSO) for statutory surveys;
   a. as part of the Application the Owner is to send SKANReg a copy of the Class & Statutory Certificates issued under the previous flag, endorsed with the date of the last Annual Survey OR
   b. a current Survey Status (List of Certificates, dates etc) i.e. dated within 14 days of the date of submission, PLUS
   c. SKANReg require confirmation from the Class Society that they have been instructed by the Owners to carryout the reflagging surveys.

2) When reflagging to SKANReg if the vessel is changing the Class Society(ies) (RO/RSO);
   a. the new Class Society are to confirm in writing to SKANReg that the vessel will be surveyed and issued by them with valid statutory certificates, for the vessel’s size, type and intended trade when registered under the St. Kitts & Nevis flag.
   b. Where the RO and RSO are different Organisations, written confirmation from both is required for the respective certificates that they issue.
   c. An example wording for such correspondence/Certificate/Letter of Attestation is attached to this Circular Letter.
   d. This written confirmation may accompany the Application Form (A1) for Registration or be sent separately by the Class Society.

3) Ships in the following categories may require a preliminary Flag State survey by an accredited surveyor to this Administration (not a classification surveyor). SKANReg will decide this on receipt of the Application.
   a. single hull oil tankers
   b. other tankers (oil, chemical, gas, etc) over 15 years of age
   c. ships carrying passengers
   d. other ships that are over 25 years of age

Other surveys should be carried out according to the instructions below.